

JUNIOR MEDICAL STAFF (Across the Trust)	Time / date actioned
<p>Junior medical staff will be alerted by initial cascade call out from the switchboard (if you happen to be carrying an on-call bleep) or by senior staff in their own department. You could be allocated to a role as part of a team in any of:</p> <ul style="list-style-type: none"> • the Emergency Department, • on the Observation ward, • Orthopaedic Trauma ward • Any other wards • in Theatre <p>Or another place depending on the incident. Remember to take your personal identification (Hospital ID Card) card with you wherever you are deployed</p>	
<p>1. Following a major Incident alert please proceed immediately to the place you have been instructed to report to, or the location given in your departmental plan</p>	
<p>2. Make your departmental co-ordinator aware of your arrival.</p>	
<p>3. Collect (or download from the Major Incident Plan –Intranet-Search ‘MIP’ or ‘Major Incident Plan’) this Action Card and sign register in whichever department you are deployed to, be that your own or elsewhere. (This is to keep a record of staff locations –they may not usually work in that department)</p>	
<p>4. Read the background information at the end of this list of instructions.</p>	
<p>5. Undertake duties as instructed by supervising Consultants, ensuring appropriate communication with other members of the team at all times.</p>	